

2019



Media Registration Manual

For Media

Ver.3

Uploaded:2019.07.16

Interview, Coverage

Tourism EXPO Japan Promotion Office

TEL: [+81\(0\)3-5510-2004](tel:+81(0)3-5510-2004) Email: event@t-expo.jp

(Operation Hours : 9:30~17:30 JST, Mon – Fri)

Business Meeting

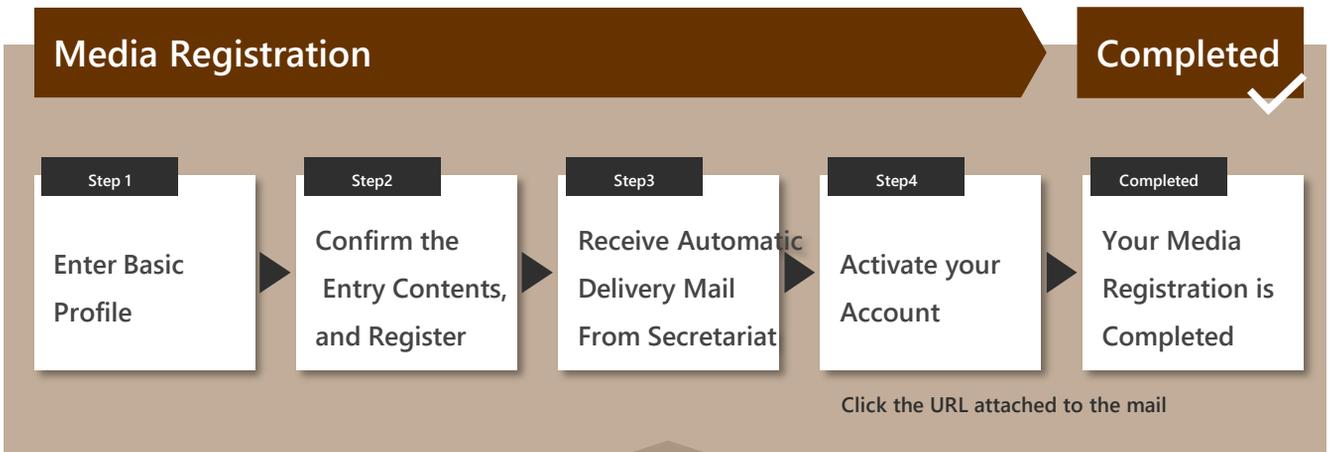
Tourism EXPO Japan Business Meeting Secretariat

TEL: [+81\(0\)3-6737-9389](tel:+81(0)3-6737-9389) Email: t_expo2019biz@bsec.jp

(Operation Hours: 9:30~17:30 JST, Mon - Fri)

Media Coverage

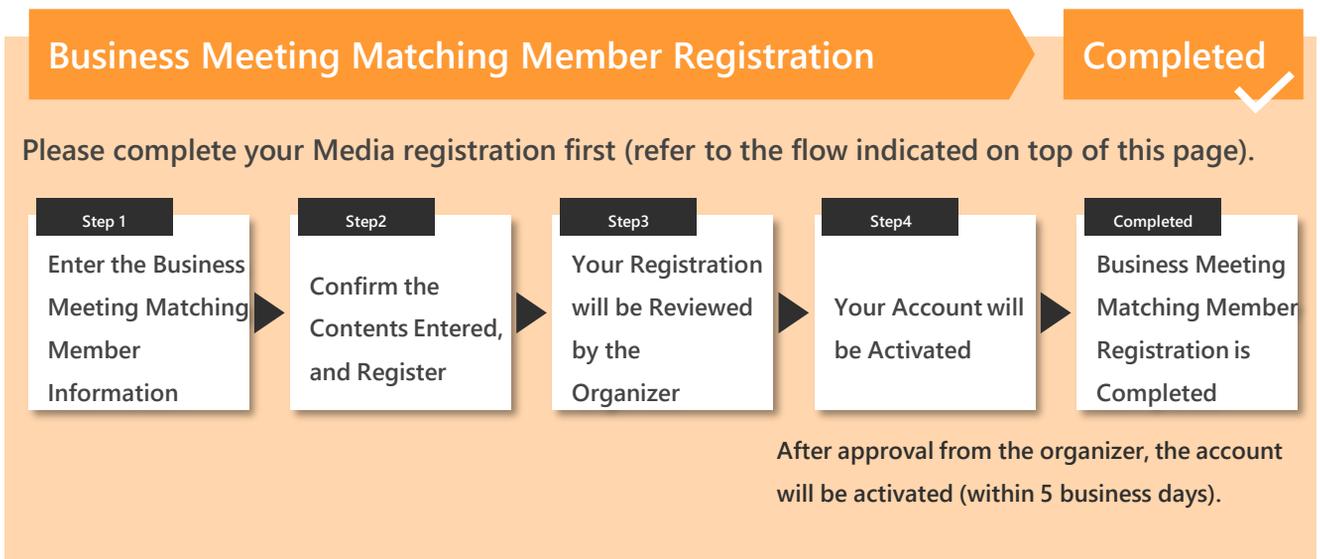
Media Registration is necessary



Once your registration is complete, you will be able to enter your My Page.
Please apply for media coverage requests from My Page.
Entry for requests is scheduled to start on Jul. 18 (Wed).

If you are also participating in the Business Meetings

Registrations for both **Media** and **Business Meeting Matching Member** are required



Business Meeting Schedule (Business Meeting Frame)

The business meeting frame (= session schedule) can be freely set according to your own schedule during the business meeting such as program coverage and networking, your break time.

	Day1 The 24th(THU) Oct.	Day2 The 25th (FRI) Oct.	
9:00			9:00
9:05	8:00~12:00 Exhibition Setup, Preparation for in-Booth	8:00~10:00 Preparation for in-Booth Business Meetings	9:05
9:10	Business Meetings		9:10
9:15			9:15
9:20			9:20
9:25			9:25
9:30			9:30
9:35			9:35
9:40			9:40
9:45			9:45
9:50		10:00~ Doors of TEJ, IB, IR open	9:50
9:55			9:55
10:00			10:00
10:05	10:00~	10:05-10:25	10:05
10:10	Inbound Tourism Business EXPO Doors open(IB)、	Session10 / セッション10	10:10
10:15	IR GAMING EXPO(IR)		10:15
10:20	Doors open	15minutes-interval / インターバル15分	10:20
10:25		10:40-11:00	10:25
10:30		Session11 / セッション11	10:30
10:35		15minutes-interval / インターバル15分	10:35
10:40		11:15-11:35	10:40
10:45		Session12 / セッション12	10:45
10:50		15minutes-interval / インターバル15分	10:50
10:55		11:50-12:10	10:55
11:00		Session13 / セッション13	11:00
11:05		15minutes-interval / インターバル15分	11:05
11:10		11:50-12:10	11:10
11:15		Session14 / セッション14	11:15
11:20		15minutes-interval / インターバル15分	11:20
11:25		13:00-13:20	11:25
11:30		Session15 / セッション15	11:30
11:35		15minutes-interval / インターバル15分	11:35
11:40		13:35-13:55	11:40
11:45		Session16 / セッション16	11:45
11:50		15minutes-interval / インターバル15分	11:50
11:55		14:10-14:30	11:55
12:00	12:00~ Tourism EXPO Japan (TEJ) Doors open	Session17 / セッション17	12:00
12:05		15minutes-interval / インターバル15分	12:05
12:10		12:25-12:45	12:10
12:15		Session18 / セッション18	12:15
12:20		15minutes-interval / インターバル15分	12:20
12:25		13:00-13:20	12:25
12:30	12:25-12:45	Session19 / セッション19	12:30
12:35	Session1 / セッション1	15minutes-interval / インターバル15分	12:35
12:40	15minutes-interval / インターバル15分	14:10-14:30	12:40
12:45		Session20 / セッション20	12:45
12:50		15minutes-interval / インターバル15分	12:50
12:55		13:00-13:20	12:55
13:00	13:00-13:20	Session21 / セッション21	13:00
13:05	Session2 / セッション2	15minutes-interval / インターバル15分	13:05
13:10	15minutes-interval / インターバル15分	13:35-13:55	13:10
13:15		Session22 / セッション22	13:15
13:20		15minutes-interval / インターバル15分	13:20
13:25		14:45-15:05	13:25
13:30	13:35-13:55	Session23 / セッション23	13:30
13:35	Session3 / セッション3	15minutes-interval / インターバル15分	13:35
13:40	15minutes-interval / インターバル15分	15:20-15:40	13:40
13:45		Session24 / セッション24	13:45
13:50		15minutes-interval / インターバル15分	13:50
13:55		15:55-16:15	13:55
14:00	14:10-14:30	Session25 / セッション25	14:00
14:05	Session4 / セッション4	15minutes-interval / インターバル15分	14:05
14:10	15minutes-interval / インターバル15分	16:30-16:50	14:10
14:15		Session26 / セッション26	14:15
14:20		15minutes-interval / インターバル15分	14:20
14:25		17:05-17:25	14:25
14:30	14:45-15:05	Session27 / セッション27	14:30
14:35	Session5 / セッション5	15minutes-interval / インターバル15分	14:35
14:40	15minutes-interval / インターバル15分	17:40-18:00	14:40
14:45		Session28 / セッション28	14:45
14:50		15minutes-interval / インターバル15分	14:50
14:55		17:45-18:15	14:55
15:00		Speed Networking	15:00
15:05		スピードネットワーク	15:05
15:10			15:10
15:15			15:15
15:20			15:20
15:25			15:25
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17:45			17:45
17:50			17:50
17:55			17:55
18:00			18:00
18:05			18:05
18:10			18:10
18:15			18:15
18:20			18:20
18:25			18:25
18:30	18:30-20:00 WELCOME RECEPTION		18:30

※The above schedule is as of June, 2019, and may change in the future. If there is any change, we will make announcements.

Press Coverage Program Schedule (Tentative)

After your account is successfully created, you will be able to access your My Page.

Please register from your My Page for programs to interview or cover.

Registration is scheduled to start from **Jul. 16 (TUE)** .

Oct. 24 (THU)	12 : 30~14 : 25	Opening Ceremony (Opening Ceremony, Japan Tourism Awards, Keynote Speech)	HYATT REGENCY OSAKA
	12 : 00~18 : 00	In-booth Business Meetings (Industry Professionals Day) Inbound Tourism Business EXPO open from 10:00	INTEX OSAKA
	14 : 45~15 : 15	Press conference	HYATT REGENCY OSAKA
	16 : 00~18 : 00	TEJ Ministerial Round Table	HYATT REGENCY OSAKA
	18 : 30~20 : 00	WELCOME RECEPTION	INTEX OSAKA
	12 : 00~18 : 00	VJTM2019	INTEX OSAKA

Oct.25 (FRI)	10 : 00~20 : 00	In-booth Business Meetings (Industry Professionals Day)	INTEX OSAKA
	10 : 00~12 : 00	Digital Marketing Symposium	INTEX OSAKA
	13 : 00~14 : 30	Entertainment Symposium	INTEX OSAKA
	16 : 00~18 : 00	Asia Symposium	INTEX OSAKA
	09 : 30~18 : 00	VJTM2019	INTEX OSAKA

Oct.26 (SAT)	10 : 00~18 : 00	Travel Showcase (General Public Day)	INTEX OSAKA
	09 : 30~14 : 30	VJTM2019	INTEX OSAKA

Oct.27 (SUN)	10 : 00~17 : 00	Travel Showcase (General Public Day)	INTEX OSAKA
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For inquiries regarding **press coverage** please contact below

Interview, Coverage

Tourism EXPO Japan Promotion Office

TEL: [+81\(0\)3-5510-2004](tel:+810355102004) Email: event@t-expo.jp

(Operation Hours : 9:30~17:30 JST, Mon – Fri)

Proceed to "Media Registration" from Tourism EXPO Japan 2019 website (<https://t-expo.jp/>)

Accessible from any of the following pages



From "Programs" > "In-booth business meetings" page

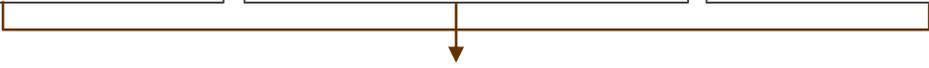
From "Press" page

From "Visitor Registration" page

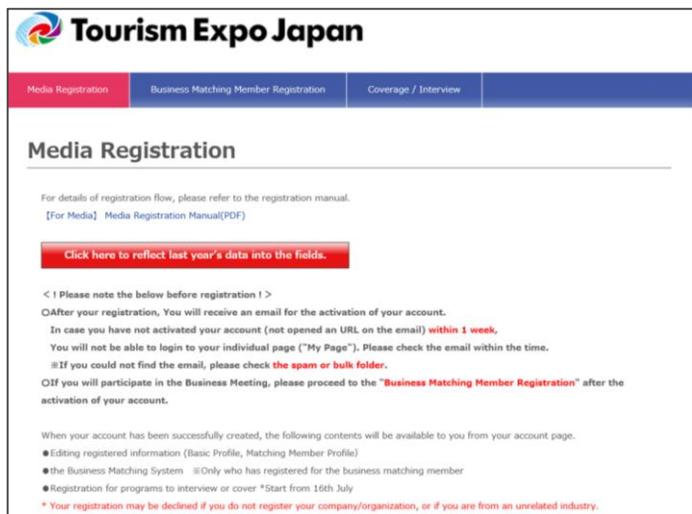
- 1 Click "Business Meeting"
- 2 Click "Media Registration"

- 1 Click "Press"
- 2 Click "Media Registration"

- 1 Click "Visitor Registration"
- 2 Click "Media Registration"



Proceed to Media registration



Please check the Notes before you register!

1 Please read the notes at the top of the page carefully.

Media Registration

For details of registration flow, please refer to the registration manual.

[\[For Media\] Media Registration Manual\(PDF\)](#)

[Click here to enter last year's data into the fields](#)

< ! Please note below before registration ! >

○After your registration, You will receive an email for the activation of your account.

If you have not activated your account (not opened an URL on the email) **within 1 week**,

You will not be able to login to your individual page ("My Page"). Please check the email within the time.

※If you could not find the email, please check **the spam or bulk folder**.

○If you will participate in the Business Meeting, please proceed to the **"Business Matching Member Registration"** after the activation of your account.

When your account has been successfully created, the following contents will be available to you from your account page.

- Editing registered information (Basic Profile, Matching Member Profile)
- the Business Matching System ※Only who has registered for the business matching member
- Registration for programs to interview or cover *Start from 16th July

* Your registration may be declined if you do not register your company/organization, or if you are from an unrelated industry.

Please make sure to read the following before starting the visitor registration process.

2 Please read "About the regulation for Media participation" and "About the handling of the personally identifiable information you provide", and click "I agree" box.

Please make sure to read the following before starting the visitor registration process.

About the regulation for Media participation

[Please click here and download.](#)

About the handling of the personally identifiable information you provide:

[Please click here and download the privacy policies.](#)

- Any information provided via this page will be sent in a secure SSL encrypted format.
- Do not use the "return" button on your browser.

I agree

If you click the red button on the top and enter your ID and Password, last year's registered information will be reflected to fields.

1 Click "Click here to enter last year's data into the fields"

Media Registration

For details of registration flow, please refer to the registration manual.

[【For Media】 Media Registration Manual\(PDF\)](#)



[Click here to enter last year's data into the fields](#)

< ! Please note below before registration ! >

○After your registration, You will receive an email for the activation of your account.

If you have not activated your account (not opened an URL on the email) **within 1 week**,

You will not be able to login to your individual page ("My Page"). Please check the email within the time.

※If you could not find the email, please check **the spam or bulk folder**.

○If you will participate in the Business Meeting, please proceed to the "**Business Matching Member Registration**" after the activation of your account.

2 Please enter the login ID and password of the account registered in 2018.



Notification

Please input your 2018's Visitor Login ID and Password.

Login ID (E-mail)

Password

If you forget your 2018's ID and/or password, you can not reissue or confirm them, so please register a new account.

[Click here to reflect last year's data into the fields.](#)

3 If the ID and password are entered correctly, the data registered last year will be entered.

※ If you forgot your ID and password, please register a new account.

※ Please register items which are new this year.

Please follow the steps and fill out your company's information

- 1 Enter your company's basic information in "Basic Profile" area.
- 2 Items marked in red with "※" are mandatory.
- 3 Some items require a specific character format.
Please be careful when you are filling out the information.

1 Please register the basic profile(s) of "your company".

2 All items marked by "*" are mandatory field.

Company Name *
(in English)

3 Company Name
(in Japanese)

3 Company Name
(in Katakana)

URL

▶ Note!

If you wish to participate in Business Meetings, you must fill out your company's URL.

- 4 When registering 『Location of your Company』 please select the correct area where your company/office is located.

Location of your
company *



Please follow the steps and fill out your company's information

5 Select "Business Type" and name of media you are representing

Business Type *
(You may make more than one selection)

<input type="checkbox"/> TV (English) <input type="text"/> (Japanese) <input type="text"/>	<input type="checkbox"/> Radio (English) <input type="text"/> (Japanese) <input type="text"/>
<input type="checkbox"/> Newspaper (English) <input type="text"/> (Japanese) <input type="text"/>	<input type="checkbox"/> Industry Newspaper (English) <input type="text"/> (Japanese) <input type="text"/>
<input type="checkbox"/> Leisure, Sport Newspaper (English) <input type="text"/> (Japanese) <input type="text"/>	<input type="checkbox"/> Magazine (English) <input type="text"/> (Japanese) <input type="text"/>
<input type="checkbox"/> Travel Magazine (English) <input type="text"/> (Japanese) <input type="text"/>	<input type="checkbox"/> Industry Magazine (English) <input type="text"/> (Japanese) <input type="text"/>
<input type="checkbox"/> Travel Guide Book (English) <input type="text"/> (Japanese) <input type="text"/>	<input type="checkbox"/> Internet (Web News) (English) <input type="text"/> (Japanese) <input type="text"/>
<input type="checkbox"/> Internet (Blog) (English) <input type="text"/> (Japanese) <input type="text"/>	<input type="checkbox"/> Other (English) <input type="text"/> (Japanese) <input type="text"/>

6 Select "Date you are going to visit"

Date you are going to visit this event *
(You may make more than one selection)

<input type="checkbox"/> Thursday 20 September	<input type="checkbox"/> Friday 21 September
<input type="checkbox"/> Saturday 22 September	<input type="checkbox"/> Sunday 23 September

7 Select "Plans for your media coverage"

Plans for your media coverage *

Yes No

Media Name (English)

Media Name (Japanese)

Publication Date, etc.

Note

If you select 'Yes', please fill out the name of the media and the date of exposure.

8 Select device you will be using "Photograph or Film"

Photograph or Film *
(You may make more than one selection)

<input type="checkbox"/> Photograph	<input type="checkbox"/> Film
<input type="checkbox"/> N/A (None of the Above)	

Please follow the steps and fill out the information

- 1 Please enter your basic information. If the registrant is different from the person actually visiting, please register the information of the **actual visitor**.

Please register "your" basic profile.

All items marked by "*" are mandatory field.

Family Name * (in English)	<input type="text"/> e.g. Ryoko
First Name * (in English)	<input type="text"/> e.g. Taro

- 2 Please register your accessible e-mail address. This e-mail address is the login ID of "My Page" and you will receive a contact from the secretariat. Make sure to enter a valid e-mail address.

E-mail *	<input type="text"/>
Repeat e-mail address * (for confirmation)	<input type="text"/>

If you would like to share e-mail from the secretariat via CC mail, please fill in the e-mail address in this column. (Optional)

***Multiple emails can be entered, separated by a comma 「,」**

CC. E-mail	<input type="text"/>
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You are able to register other E-mail address as "CC" in e-mail.
Emails excluding the an email for the activation for your account will be delivered to also CC E-mail address.
*Multiple emails can be entered, separated by a comma 「,」

- 3 Please set a password for logging in to "My Page" that can be checked after registration is completed.

Password *	<input type="text"/>
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Passwords must:

- Contain no fewer than 6, and no more than 12 characters (single-byte alphanumeric characters only)
- Contain at least one letter and one number

Example: Tourism2018

Repeat password * (for confirmation)	<input type="text"/>
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Please follow the steps and fill out the information

- 1 Enter "Emergency Contact Number". Please enter a cell phone number which can be used to contact you on the day of the meetings. In case of emergency, the secretariat may need to get in touch with you.

Emergency Contact
Number *
[Mobile Phone]

e.g. 080-0000-0000

- 2 For Profile Image, please attach a headshot of the participant, a company logo, company materials, or the like, which can be used as reference for your negotiating partner to find you.

Please upload your
organization's profile
image

 参照...
(e.g. Photograph of your face, Company's logo, buildings, or regional landscape)
*Please upload data with ""Jpeg"" for image, or ""PDF"" for document. (Up to 3MB)

▶ Note

Please prepare the file with a size of 3 MB or less.

- 3 Select "How did you find out about this event first?"

How did you know this
event first? *
(You may make more
than one selection)

<input type="checkbox"/> Official Website	<input type="checkbox"/> SNS
<input type="checkbox"/> Newspaper	Name of Parper: <input type="text"/>
<input type="checkbox"/> Magazines	Name of Magazine: <input type="text"/>
<input type="checkbox"/> TV, Radio	Title of Show: <input type="text"/>
<input type="checkbox"/> Flyer(s)	<input type="checkbox"/> Poster(s)
<input type="checkbox"/> Internal Publication of Your company	<input type="checkbox"/> Information from Your Colleagues or Friends
<input type="checkbox"/> Announcement from Organizers	<input type="checkbox"/> Other

- 4 If you wish to participate in the Business Meetings as a Buyer, please select "Yes"

Are you going to
participate in the
Business Meetings as
Buyer? *

*Participants of Business Meeting are required to be Media workers who are engaging in Editing, Production, Planning and research.

Yes No

Do you agree with the [Terms and Conditions of Participation of Tourism EXPO Japan 2018?](#)

Agree

▶ Note

If you select "Yes", the terms and regulations for the Business Meetings will appear. Please follow the steps and fill out the information.

Please confirm the contents of media registration

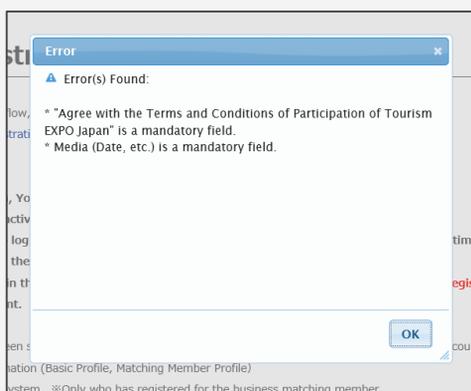
- 1 Please confirm the registered contents, and if there is no problem proceed to the confirmation screen.



If you cannot click on the "Confirm" button, please read the notice at the top of this page, then check the box titled "I agree".

- 2 If there are no differences in the registered contents, click the "Register" button. After that, you will receive a confirmation e-mail for account activation, so please activate your account from the URL described in the e-mail **within 1 week**.

※Error items are displayed in **red letter** as shown below.
Please correct the part that needs correction.



Confirm Your Registration

Your registration has not yet been completed.

Please confirm the information you have submitted and click on the "Register" button at the bottom of the page to proceed.



Please scroll down

[Return to Previous Page](#)

[Register](#)

< ! Please note the below before registration ! >

○After your registration, You will receive an email for the activation of your account. Please open an URL on the email within 1 week.

○If you will participate in the Business Meeting, please proceed to the "Business Matching Member Registration" after the activation of your account.

Please make sure to "Activate Your Account" by clicking the URL on the automatic e-mail from the secretariat.

- 3 After you enter your media registration, the screen shown below will appear. When you receive the mail, please access the URL to activate your account within 1 week. After that, you will be able to log in to your My Page.

Thank you for your Visitor Registration

Please open an URL on the email we delivered, and activate your account within 1 week

○After your registration, You will receive an email for the activation of your account.
In case you have not activated your account (not opened an URL on the email) within **1 week**, You will not be able to login to your individual page ("My Page"). Please check the email within the time.
※If you could not find the email, please check the **spam or bulk folder**.
○If you will participate in the Business Meeting, please proceed to the "Business Matching Member Registration" after the activation of your account.
○If other problem occurs, please contact the following contacts.

The automatic mail from the secretariat will be sent to your e-mail address.

If this screen appears, your registration is completed.

Media Registration Complete

Mr. dummy dummy
Your account has been verified. You may now [log in to your account](#).
If you will participate in the Business Meeting, please click on the button below and proceed to the "Business Matching Member Registration".

[Log in to your account](#)

[Proceed to Business Matching Member registration](#)

Name

Thank you for your Visitor Registration in Tourism EXPO Japan 2019.

- ◆Please open an URL below and activate your account within 1 week.
If the account is not activated, you can not download "Entry Pass" which is necessary for admission on the day.

↓ This URL is valid only once for activation of account. *NOT Login URL

Activation URL

*After the activation, please open an "Login URL" and login to your individual page ("My Page").
*In case you have not activated your account (not opened an URL) within 1 week, you will not be able to login to your "My Page".

◆Once your account has been successfully created, you will be able to do the following after logging in.

- ◆Download your "Entry Pass" (downloadable on your "My Page" from the 1st of Oct. *TBD)

[Click Here](#)

As one week has passed since we delivered a confirmation mail to activate your account. Your session has expired.

Please inquire the Secretariat (t_expo2019biz@bsec.jp)

Session has expired.

Session has expired.

As 72 hours have passed since we deliver a confirmation mail which is for activation of your account, Session has expired.

Please inquire the Secretariat (+81 3-6737-9389)

If you have already activated your account, You are able to login to your "My Page".



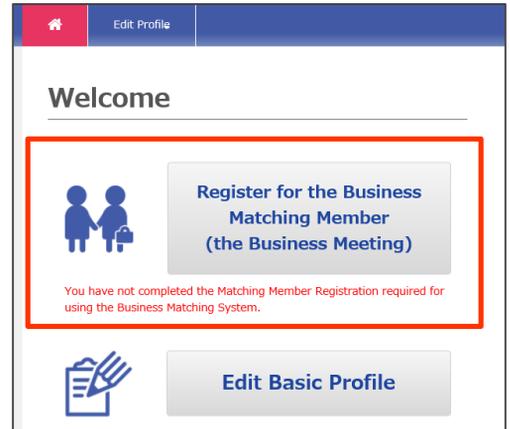
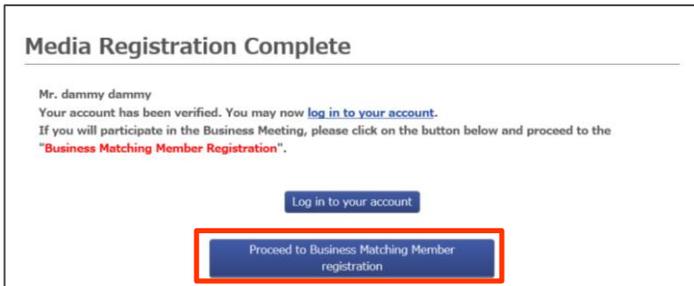
Thank you for your time!



Coverage application is scheduled to open on Jul. 16th(TUE).
If you will participate in the business meeting as Buyer,
please proceed to "Matching Member Registration".

If you wish to participate in the Business Meetings, you must register for "Business Meetings Matching Member" in addition to "Media" registration. Please follow the registration flow below and register for the Matching Member.

- 1 Select "Business Matching Member Registration" after you complete your Media registration, or enter from your My Page.



- 2 Please check the regulation for Media participation, and click "I agree" box.

日本語

Tourism Expo Japan

Ms. Account Media Test Log-out

Home Edit Profile Coverage / Interview

Please read the following "Terms and Conditions of Participation of Tourism EXPO Japan 2019 Business Meetings" before registration for Business Matching Member.

1. Participants

(1) Buyers

①Travel agencies in Japan which handle domestic and overseas travel from Japan (domestic and overseas travel procurement, persons in charge of product planning and development, group sales).
※The travel agencies which handle inbound travel to Japan must be registered in "Quality Assurance System for Tour Operators"

②Domestic media companies providing travel information and/or programs (TV, newspapers, magazines, web, etc.) selected by the Business Meeting Secretariat.

③Exhibitors expect to do Buyer Acts
※You are unable to register on "Buyers" and "Sellers" at the same time.

(2)Sellers

Tourism EXPO Japan exhibitors, who completed registration according to their desired number of booths (basic conditions: Up to 2 companies and a total of 2 registrations per booth).

I consent to the above Agreement and wish to continue my registration for participation in the Business Matching System. [Continue](#)

Your account will be reviewed by the secretariat, and if approved,
will be activated within approximately 5 business days.
After activation of your registration, you will be able to use the matching system.

Enter the necessary information for Business Meetings matching.

- 1 Please enter your company's basic information in the “Business negotiation information” area.
- 2 All items marked in red with “※” are mandatory.
- 3 Please note that some items specify the character format.
Also, there are some items where you can make multiple selections.

1 Please register the information required for business matching.

All items marked by "*" are mandatory field.

2

Business negotiation
categories which you
expect *

(You may make more
than one selection)

※Please check the category(es) which you are eligible to a person responsible.

- Outbound Travel from Japan Japanese Domestic Travel
 Inbound Travel to Japan Tourism-Related Solution Business

3

Expertise /
Professional Fields *
(in English)

Up to 100 characters e.g. Planning and producing of Web magazine.

- 4 Some items have a character limit. Please check the character counters and enter within the limit.

PR Messages
(in English) *

※Please enter the information of your company's general profile, nature of business and type of tour products which your company deals with.

Up to 400 characters Character Count: 0

Please follow the steps and fill out necessary information.

1 Please consider your own break time (such as a lunch break) and coverage schedule upon setting your meeting frames.

Note You can change your schedule during the business meetings matching period (scheduled to be until Aug. 31 (Fri)). Please make sure your business meetings schedule does not conflict with your press coverage programs.

1 **Availability *** Please choose the dates and times when you are available for meetings. [Click here to enter further details](#)

Select your meeting schedules to fit your plans

▲Click here

Availability

Please choose the dates and times when you are available for meetings.
Please set your own lunch break as needed.
By default, you are set to be available for meetings at any time.
Please remove the check marks from any time slots when you are unavailable for meetings.
Speed Networking is a new program established as an opportunity for participants to exchange business cards. Please participate as much as possible. Participants will receive a 500 yen lunch ticket.

Schedule	Oct. 24 (Thu.)	Schedule	Oct. 25 (Fri.)
12:25 - 12:45 Session 1	<input checked="" type="checkbox"/>	10:05 - 10:25 Session 10	<input checked="" type="checkbox"/>
13:00 - 13:20 Session 2	<input checked="" type="checkbox"/>	10:40 - 11:00 Session 11	<input checked="" type="checkbox"/>
13:35 - 13:55 Session 3	<input checked="" type="checkbox"/>	11:15 - 11:35 Session 12	<input checked="" type="checkbox"/>
14:10 - 14:30 Session 4	<input checked="" type="checkbox"/>	11:50 - 12:10 Session 13	<input checked="" type="checkbox"/>
14:45 - 15:05 Session 5	<input checked="" type="checkbox"/>	12:25 - 12:45 Session 14	<input checked="" type="checkbox"/>
15:20 - 15:40 Session 6	<input checked="" type="checkbox"/>	13:00 - 13:20 Session 15	<input checked="" type="checkbox"/>
15:55 - 16:15 Session 7	<input checked="" type="checkbox"/>	13:35 - 13:55 Session 16	<input checked="" type="checkbox"/>
16:30 - 16:50 Session 8	<input checked="" type="checkbox"/>	14:10 - 14:30 Session 17	<input checked="" type="checkbox"/>
17:05 - 17:25 Session 9	<input checked="" type="checkbox"/>	14:45 - 15:05 Session 18	<input checked="" type="checkbox"/>
17:45 - 18:15 Speed Networking	<input checked="" type="checkbox"/>	15:20 - 15:40 Session 19	<input checked="" type="checkbox"/>
18:30 - 20:00 WELCOME RECEPTION	<input checked="" type="checkbox"/>	15:55 - 16:15 Session 20	<input checked="" type="checkbox"/>
		16:30 - 16:50 Session 21	<input checked="" type="checkbox"/>
		17:05 - 17:25 Session 22	<input checked="" type="checkbox"/>
		17:40 - 18:00 Session 23	<input checked="" type="checkbox"/>

OK

Click "Confirm", and check the result

Availability *

Schedule	Oct. 24 (Thu.)	Schedule	Oct. 25 (Fri.)
12:25 - 12:45 Session 1	Yes	10:05 - 10:25 Session 10	Yes
13:00 - 13:20 Session 2	Yes	10:40 - 11:00 Session 11	Yes
13:35 - 13:55 Session 3	Yes	11:15 - 11:35 Session 12	Yes
14:10 - 14:30 Session 4	Yes	11:50 - 12:10 Session 13	Yes
14:45 - 15:05 Session 5	Yes	12:25 - 12:45 Session 14	Yes
15:20 - 15:40 Session 6	Yes	13:00 - 13:20 Session 15	Yes
15:55 - 16:15 Session 7	Yes	13:35 - 13:55 Session 16	Yes
16:30 - 16:50 Session 8	Yes	14:10 - 14:30 Session 17	Yes
17:05 - 17:25 Session 9	Yes	14:45 - 15:05 Session 18	Yes
17:45 - 18:15 Speed Networking		15:20 - 15:40 Session 19	Yes
18:30 - 20:00 WELCOME RECEPTION		15:55 - 16:15 Session 20	Yes
		16:30 - 16:50 Session 21	Yes
		17:05 - 17:25 Session 22	Yes
		17:40 - 18:00 Session 23	Yes

Please choose the dates and times when you are available for meetings.
Please set your own lunch break as needed.
[Click here to enter further details](#)

Please select as many frames as possible in order to make the business meeting productive.

Please make sure that your schedule can be changed until the 30th (MON) September.

However, if you change a frame where an appointment has already been finalized to "not available", the finalized appointment may not be transferred to other vacancies.

Please select as many of the available opportunities as possible in order to make the business meeting productive.

NEW! Speed Networking -24th(THU)17:45-18:15

A new program established as an opportunity for participants to exchange business cards. Please participate as much as possible.

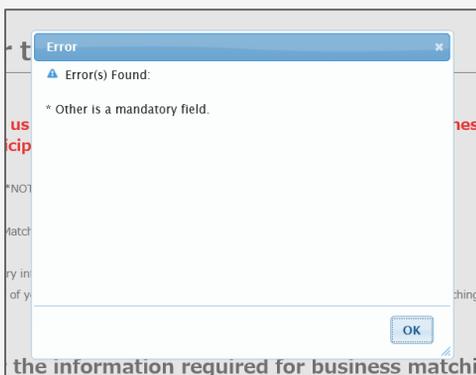
Please check the content of your registration for the Matching Member

- 1 Please check the information you have entered, and if everything is all right, proceed to the confirmation screen.

[Clear Form](#)[Confirm](#)

If there are any inadequacies or missing information, an error message will be displayed. Please check and correct the corresponding part.

※The errors are displayed in **red letters** as shown below. Please check the part that needs correction.



Expected result from the Business Meeting * (You may make more than one selection)	<input checked="" type="checkbox"/> Gathering Information, Business Networking	<input type="checkbox"/> Negotiating Tie-ups and Interviews
	<input checked="" type="checkbox"/> Other	
	(Japanese) <input type="text"/>	
	(English) <input type="text"/>	
	* Other is a mandatory field.	

- 2 Check the content of registration, and if there seems to be no problem please click "Register".

Confirm Changes to Matching Member Profile

Your changes have not yet been finalized.

Please check the information you have registered and click on one of the "Register" buttons below.

Scroll down

[Return to Previous Page](#)[Register](#)

Your registration will be activated after the organizer checks your registration and authorizes it

- 1 The screen shown below will appear if you have successfully completed the registration. Your Matching Member account will be activated after authorization from the organizer.

Business Matching Member Registration completed

Your Business Matching Member Registration Has Been Completed.

After the organizers' approval of your registration, you will be able to login to your "My page" of the Business Matching System. The organizers will process your application within about five working days (Japan Time) .

We hope you will enjoy finding many new business opportunities over the two days of the Business Meeting using this system!

Information about how to use the system, and the various services provided, will be announced by email or on the exhibition website.

Login to your My Page

Screen while Waiting for Authorization

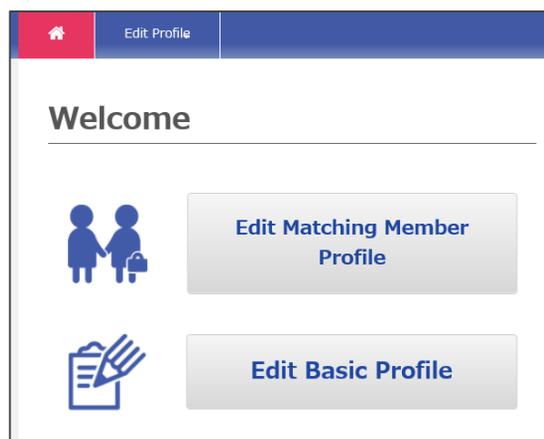
Your application has been forwarded.

After the organizers' approval of your registration, you will be able to login to your "My page" of the Business Matching System. The organizers will process your application within about five working days (Japan Time) . If you are still waiting for a confirmation after this time period, please contact the office below:

Contact Us
<Business Meeting>
Tourism EXPO Japan Business Meeting Office
TEL: 81(0)36737-9389
Email: t-expo2018biz@bsec.jp
Open: Weekdays 9:30-17:30

▲The organizer is checking your registration. When completed, the screen would look like the one on the right.

Screen after Authorization



▲You can edit/amend information from My Page. After the matching system is released on Aug. 20, you can check or send appointment requests by logging into your My Page.

😊 Thank you for registering! 😊

Please refer to "Business Meetings User Manual" which will be uploaded around the middle of July for the details of the appointment request and other functions of the Business Matching System. Please check carefully when sending appointment requests and prepare ahead of time in order to make your business meetings productive. We appreciate your understanding and cooperation.

*The below schedule is as of Jun.,2019, and may change in the future. If there is any change, we will make announcements.

Media

Jun.3
(MON)

Start of Registration for Media
(Basic Profile & Matching information)



Deadline for the Business Meetings Matching Members (Business Meeting participants) :
Sep.30(MON)

Jul.16
(TUE)

Start of Application for Press Coverage of Program



You will be able to register the Press Coverage Request for selected programs from your My Page.
Please be careful your requests do not overlap with your Business Meetings schedule.

Aug.1
(THU)

Start of Appointment Request



Both media and sellers make appointment requests and start using the accept / decline function for the requests received. If you accept the appointment request, it will be **tentatively established**.

Aug.6(TUE)

Appointment Matching 17:00 (JST) Every Tuesday



~
Sep.30(MON)

Accepted Appointments will be matched by the system automatically, taking into consideration elements such as 'priority level', 'availability of the time slot'.

Sep.30
(MON)

Deadline for registration of Matching Members and editing
registered information



Please be aware that **you will not be able to register for the Matching Members or to change information of your registration beyond this date.**

Sep.30
(MON)

Final appointment matching 17:00 JST



***You cannot cancel your appointments on the system after this final appointment matching.**

Oct.1
(TUE)

Ready for downloading Pass



You can download your participation pass from My Page. **Please make sure to print it out and bring it with you on the day of the meetings.**

Oct.1(TUE)

Final adjustment by secretariat period(TBD)



~
Oct.4(FRI)

There may be slight adjustments of schedules by the secretariat.

Oct.11
(FRI)

Business Meeting Schedule Finalized 17:00 JST



Your Business Meeting schedule (Appointment Sheet) is now set. Your Business Meeting schedule is available from My Page. Download the Business Meetings schedule (Appointment Sheet) from My Page and **make sure to print it out and bring it with you on the day of the meeting. Exchange signatures from the partner on your appointment sheet after each business meeting, and submit it to the Business Meeting Secretariat Information desk after all appointments are finished.**

Oct.24(THU)

The day of Business Meeting



~
25 (FRI)

■The 1st day: Aug.24 (THU) 【Industrial Professionals Day】
12:25-18:15 Business Meetings (Session 1~9, Speed Networking) <INTEX OSAKA >
■The 2nd day: Aug.25(FRI) 【Industrial Professionals Day】
10:05-18:00 Business Meetings (Session 10~23) <INTEX OSAKA >

What is the difference between registration for Media and registration for Matching Member?

 Media registration is a registration necessary to attend the exhibition. You will not be able to participate in the Business Meetings just by Media Registration. If you register for the Matching Member and your registration is approved by the organizer, you will be able to attend the Business Meetings. In order to register for the Matching Member, you need to register for the Media first. Please note that you will be able to attend the Business Meetings as a Media, not as a Seller.

Can anyone register for Business Meeting Matching Member?

 **▼** Only people who satisfy the following requirements can register for Business Meeting Matching Member under the media category.

- You must be a member of the press who can cover “Tourism Expo Japan” and release articles or broadcast programs about it.
- Members of the press who wish to participate in the Business Meetings as a Buyer.
- Members of the press who are one of the following;
 - Editors, reporters (writers), or photographers of newspaper companies or publishers with periodical publications.
 - Freelance journalists or writers who have had their articles published in the above mentioned publications.
 - Editors, writers, or photographers of the internet news or information sites set up by corporations.
 - Journalists and crews of TV production companies (including BS・CS・cable・internet TVs)
 - Reporters and staff of radio production companies
 - Reporters and photographers who have coverage contracts with the above mentioned production companies or editorial staff.

※Sales and advertising departments of advertising agencies, newspapers, publishers, television stations, radio stations, etc. (including those assigned to the exhibitors), PR companies, people who have set up blogs as individuals will not be eligible for media registration.

Is it possible to participate as a Seller, not as a Media?

 Only exhibitors of the EXPO can register as Sellers.

Is it possible to have a business meeting with a Buyer?

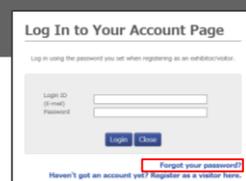
 We are sorry to inform you that it is not possible for Media registrants to have sessions with Buyers.

How can I enter “ My Page ” ?

 Please access the following URL and log in, using your e-mail address and password used for the registration.
My Page login : <https://tej2019.jcdebizmatch.jp/en/Login>

I forgot my Login ID and/or password.

 Login ID is the e-mail address you used when registering. If you forgot your password, please click on the red frame on the right of the login screen, and follow the instructions.



I will not be able to participate in the Business Meetings.

 If you only have Media registration, you do not have to delete your account. If you have completed your registration for the Business Meetings Matching Member as a Buyer, please contact the Business Meeting Secretariat by e-mail. Please make sure to include your registration number, your company name, contact person name, and registration date.

For Inquiry

Interview, Coverage

Tourism EXPO Japan Promotion Office
TEL: [+81\(0\)3-5510-2004](tel:+810355102004) Email: event@t-expo.jp
(Operation Hours: 9:30~17:30 Mon - Fri)

Business Meeting

Tourism EXPO Japan Business Meetings Secretariat
TEL: [+81\(0\)3-6737-9389](tel:+810367379389) Email: t_expo2019biz@bsec.jp
(Operation Hours : 9:30~17:30 Mon - Fri)